

SACRAMENTO YOUTH SOCCER LEAGUE BY-LAWS

2:01 BOARD OF MANAGERS

2:01:01 The League Membership, at the AGM, shall elect from its ranks officers as follows:

A. President

The President shall conduct all meetings of the Board of Managers, and shall cast a vote only in the case of a tie. The President shall appoint the Chairpersons of the Committees at the beginning of his/her term of office. The President shall not serve concurrently as a Manager or Representative of any affiliated Club.

B. 1st Vice-President

The 1st Vice-President shall succeed to the powers of the President in his/her absence. The 1st Vice President shall assume any duties assigned by the President. The 1st Vice-President shall chair the Protest and Disciplinary (PAD) Committee. The 1st Vice President shall appoint the membership of the PAD committee. The 1st Vice-President shall not serve concurrently as Manager or representative of any affiliated Club.

C. 2nd Vice-President

The 2nd Vice-President shall succeed to the powers of the 1st Vice-President in his/her absence. The 2nd Vice-President shall assume any duties assigned by the President. The 2nd Vice-President shall administer the coaching programs.

D. 3rd Vice-President

The 3rd Vice-President shall succeed to the powers of the 2nd Vice-President in the event of his/her absence. The 3rd Vice-President shall assume any duties assigned by the President. The 3rd Vice-President shall administer the referee program.

E. Secretary

The Secretary shall keep an accurate record of all meetings, handle all correspondence, post notice of meetings, and maintain the files of the League.

F. Treasurer

The Treasurer shall give a receipt for all monies which shall be deposited in a recognized bank in the name of this League. All accounts shall be paid by check and shall bear two (2) signatures; that of the Treasurer, and either the President, Secretary or Registrar. No two (2) persons related by blood or marriage shall be allowed to co-sign the same check. The receipt book shall be produced when required by a 2/3 vote of the Board of Managers, with 30 days written notice. The receipt book shall be properly balanced according to the bank statement which is up to date. The Treasurer shall prepare and file, or oversee the filing, of all State and Federal Income Tax Returns, the Annual State Attorney General Periodic Report, and any other necessary forms required by government agencies, for his/her term of office.

G. Registrar

The Registrar shall be responsible for insuring the proper registration of players and teams according to the requirements set forth by the District Registrar/Cal North Registrar.

2:01:02 The Executive Board shall consist of the current President, 1st Vice-President, 2nd Vice- President, 3rd Vice-President, Secretary, Treasurer, and Registrar. Each member of the Executive Board shall have full voting privileges except the President who may cast a vote only in the case of a tie. If any Executive Board officers, except the President and 1st Vice-President, are Club Managers or Club Representatives, they shall cast only one (1) vote.

2:01:03 The term of office for Executive Board members shall be two (2) years, following the Annual General Meeting in which elected. The President, 2nd Vice- President, 3rd Vice President, and Registrar shall be elected in odd numbered years and the 1st Vice-President, Secretary and Treasurer shall be elected in even numbered years. Should a vacancy occur in any of the offices during the year, the Board of Managers shall elect a replacement to complete the term of office as soon as possible.

2:01:04 The Board of Managers shall be responsible for and have sole authority for the following:

- A.** Enforcing and interpreting the Constitution, By-Laws, and Rules and Regulations.
- B.** Sanctioning of all youth soccer games.
- C.** To review and approve proposed changes to League By-Laws and insure consistency with the Cal North Constitution, By-Laws, and General Procedures and specific rules.
- D.** The operation of all special games.
- E.** Approving a League schedule with the proposed dates of divisional play and the scheduling of divisional play.
- F.** Approving affiliated Clubs.
- G.** Shall monitor and support each individual club to establish and maintain a system for refereeing during the playing season.
- H.** Will annually recommend to the membership, the procedures, rules, and fees required for affiliated clubs for ratification at the Annual General Meeting.
- I.** Will specifically review and approve all League expenditures which are either not included in the approved operating budget, or are over the allocated amounts.

2:01:05 The Board of Managers shall have the right and authority to suspend, bar completely or otherwise discipline any player, coach, manager, team assistant, league officer, referee or official, or any individual from any Team or Club with a proper notice and opportunity for hearing.

2:02 COMMITTEES

2:02:01 The following Committees shall be appointed by the President of the League, subject to the approval of the Board of Managers:

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| A. Awards | E. Rules and Revisions |
| B. Budget | F. Seeding |
| C. Credentials | G. Standings |
| D. Field Administrator | H. Competitive |

2:02:02 The Protest And Disciplinary (PAD) Committee shall be established by the 1st Vice- President.

2:02:03 The PAD Committee shall be composed of at least one (1) certified referee from each affiliated Club. A working quorum shall consist of three (3) committee members, each from a different Club. Representatives from Clubs involved in a dispute may not serve on any working quorum.

2:02:04 The 1st Vice-President shall formulate suggested punishments and make recommendations to the working quorum. The 1st Vice-President shall not serve on a working quorum, but shall submit a report of the findings to be published in the League Minutes.

2:02:05 The Treasurer shall establish and chair the Budget/Finance committee. This committee shall be comprised of at least two members of affiliated clubs, who are not members of the Executive Board. This Committee shall have responsibilities to: 1) Review all financial transactions for the preceding year and prepare a financial report for the Board of Managers, and, 2) To prepare a proposed operating budget for the coming year. These reports shall be presented by the Treasurer at the April Board of Managers meeting and the operating budget shall be deemed approved by affirmative vote of a simple majority of the votes cast.

2:03 MEMBERSHIP

2:03:01 Application for membership affiliation in this League must be submitted to the Executive Board for approval by the Board of Managers by March 1 of each year. Applications will be accepted from all organized clubs.

2:03:02 In order to be eligible for affiliation, an organized Club shall:

- A.** Submit current Club By-Laws and must have a copy of the articles of incorporation with the Affiliation Application. Affiliation shall not be accepted without By-Laws.
- B.** Have a checking account opened in the name of the Club.
- C.** Have at least four (4) members who will serve as Manager, Treasurer, Registrar, and PAD Committee representative. Any vacancies of the four (4) positions must be filled promptly.
- D.** Select uniform colors (or color), to be used by all their teams, which are not the same as those of any other affiliated club.
- E.** Promote the participation of all interested youth in a defined geographic area within the League and shall not recruit players from outside its defined area.
- F.** Be in good standing with the League and all fines, fees and monies due to the League be paid.

2:03:03 Affiliated Clubs must submit each year, with the appropriate fee(s):

- A.** Properly completed player and/or team registration forms, prepared in accordance with the current registration instructions and procedures.
- B.** Submit upon original registration of each player, proof of place and date of birth. (This must be a legal document, no hospital certificates, baptismal certificates etc. will be accepted.)

2:03:04 All dues and fees for Teams shall be paid when invoiced. Teams are not eligible for play until all dues and fees are paid.

2:03:05 All bank checks, drafts and/or money orders submitted to this League shall be made payable to the Sacramento Youth Soccer League or SYSL.

2:03:06 All travel papers and/or documents from this League are to be signed by the President or the Registrar with the approval of the President.

2:05 MEETINGS

2:05:01 Regular meetings of the Board of Managers will be held on the second (2nd) Tuesday of each month. The agenda for regular meetings shall be as follows:

- A.** Call to Order and Roll Call
- B.** Introduction of Guests
- C.** Acceptance of Minutes of Previous Meeting
- D.** Correspondence
- E.** 1st Vice-President's Report
- F.** 2nd Vice-President's Report
- G.** 3rd Vice-President's Report
- H.** Treasurer's Report
- I.** Registrar's Report
- J.** President's Report
- K.** Committee Reports
- L.** Unfinished business
- M.** New Business
- N.** Good of the Game and Announcements
- O.** Adjournment and Date, Time and Place of next meeting

2:05:02 The Board of Managers shall meet whenever the President deems it necessary, or if the President is instructed to do so by four (4) or more members of the Board of Managers.

2:05:03 Affiliated clubs shall designate no more than four (4) persons who, in the absence of the Club Manager may cast the vote for the Club at meetings of the Board of Managers.

2:05:04 Any Club without a voting member present at two (2) consecutive meetings will be in bad standing, and will be fined at the rate of \$25 per missed meeting.

2:05:05 Any Club missing more than three (3) meetings per calendar year will be put in bad standing and fined \$100.00. Upon payment of the fine, the Club will be reinstated on a probationary basis. Any subsequent missed meetings may cause further disciplinary action from the Board of Managers including possible suspension or declination of affiliation for the next year.

2:06 QUORUM

2:06:01 At all meetings of the Board of Managers, fifty percent of the Board of Managers shall constitute a quorum to conduct business.

2:07 SEASONAL YEAR

2:07:01 The seasonal year shall be from September 1 through August 31. Insurance coverage shall be for the same period of time.

2:08 PROTESTS AND APPEALS

2:08:01 In the matter of protest and appeals, no individual, player, Team or Club shall engage the services of a lawyer or attorney until all avenues of approach of protest and appeals procedures are exhausted through the regular channels of organized youth soccer.

2:09 RESPONSIBILITIES

2:09:01 Falsification of records shall be grounds for disbarment from future participation and/or membership in the League.

2:09:02 A plea of ignorance to the Constitution, By-Laws, and Rules and Regulations of this League is not sufficient, and violators may expect appropriate action by the Board of Managers of this League.

2:09:03 Any person found guilty of violating the Constitution, By-Laws, and/or Rules and Regulations of this League may be asked to appear before the Board of Managers of this League to explain their actions. The Board of Managers can take action pursuant to section 2:01:05.

2:10 FINANCIAL RESPONSIBILITY

2:10:01 In order to help maintain fiscal responsibilities, the League will only issue two (2) credit/debit cards. The cards will be issued to the President and the Registrar.

2:10:02 This League shall not assume, nor be liable for, the debts nor the financial responsibilities, either implied or incurred, of any of its members.

2:11 DISSOLUTION

2:11:01 Should this League dissolve, all assets remaining after payment of all debts shall be turned over to the Cal North for the express purpose of the development of youth soccer.

2:12 RULES OF ORDER

2:12:01 Robert's Rules of order shall be deemed as adopted at all meetings of this League.